



Chapel Park Home Owners' Association Trustee Meeting Minutes May 25, 2019

The meeting was called to order at 9:31 a.m. by Thorn Keene at St. Jude Catholic Church in room A108. Trustees in attendance: Katie Carey, Bruce Hoerr, Denny Irwin, Thorn Keene and Steve Klemm.

1. Minutes Approval – May 14, 2019 Meeting

The minutes from the May 14, 2019 meeting were approved.

2. Design Improvement Request – 10708 N. Dana Drive

After group discussion, the design improvement request for 10708 N. Dana Drive with regard to the addition of concrete, primarily for water run off improvement from the home's foundation, was approved. Thorn will circulate a project approval form to trustees for their review before sending to the home owner.

3. Attorney Retainer

The proposed retainer from Heyl, Royster, Voelker & Allen was approved by the trustees as submitted. Katie will coordinate the signatory approval and submission of the retainer for the Association with the legal firm.

4. 2019-2020 Trustee Election Plan

The trustee group approved the plan for the upcoming 2019-2020 trustee election based upon the 2018-2019 election. The election will be held on July 8, 2019. One key change is that completed ballots may be submitted to any trustee before the election.

5. New Business

Based upon a home owner complaint and subsequent review, at least three home owners will be contacted with regard to improving the condition of their yards in the area of weed control.

The trustees plan to update the home owner directory later this year.

Thorn will draft the 2Q2019 newsletter soon with a focus on the trustee election and yard condition.

Meeting adjourned at 10:25 a.m.

Thorn Keene
President and Secretary
Chapel Park Home Owners' Association